

**LOWELL CHARTER TOWNSHIP
REGULAR MEETING
MONDAY, MARCH 21, 2016**

Present: Hale, Regan, Anderson, Blough, Thompson, Vanderziel

Absent: Benedict

Also in attendance - 3 Citizens

Supervisor Jerry Hale called the meeting to order in the Lowell Township Hall, 2910 Alden Nash SE, Lowell, MI at 7:00 pm.

AGENDA APPROVAL – Vanderziel moved, Anderson seconded, to approve the agenda as presented. Motion carried.

MINUTES – Thompson moved, Anderson seconded, to approve the minutes of the regular meeting of February 16, 2016 with a correction to attendance removing Vanderziel from Present. Motion carried.

TREASURER’S REPORT – Thompson moved, Blough seconded, to approve the Treasurer's report as presented. Motion carried.

BILLS – Thompson moved, Vanderziel seconded, to pay the special bills, revising the bill from Wade Trim to show the correct hourly fee:

Buist Electric	Street Light Repair	\$586.00
City of Lowell	Water/Sewer	\$21,333.07
Election Source	Election Supplies	\$1,692.00
FHC	Furnace Repair	\$1,982.00
GR Eastern RR	Park Crossing	\$886.47
Hasselbring Clark	Copier Maint	\$846.00
Infrastructure Altern	Water & Sewer Op	\$8,154.23
Land & Resource	Engineering North Park	\$6,041.58
Lowell Ledger	Notices	\$1,099.00
Main Street Planning	Planning Svcs	\$2,461.66
The Right Place	1st Pymt	\$600.00
Wade Trim	Planning Svcs	\$4,146.50
WAM	Assessing Notices	\$1,227.00

Motion carried.

Blough moved, Anderson seconded, the current bills be approved; General Fund - \$39,694.47; Sewer Fund - \$10,458.47; Park Fund - \$6,597.79; Water Fund - \$20,834.32; Check Nos. 11061-11121; Payroll Nos. 1607-1621. Motion carried.

REPORTS – The Ordinance Enforcement Officer, KC Sheriff's Department, Lowell Area Fire Authority and Rockford Ambulance submitted written reports. Roger Morgan from Rockford Ambulance was present to ask the Board for a letter of support to the Lowell Area Community Fund for a matching grant to purchase a new modular ambulance to replace a van. Thompson moved, Anderson seconded, to authorized the Supervisor to write a letter of support for the grant application for Rockford Ambulance. Motion carried.

CORRESPONDENCE - The Kent County Fire Commission wrote a letter informing the Township of a change in insurance providers.

STONY BLUFF - FINAL PLAT APPROVAL - Mike Berg, Stony Bluff, LLC, was present to ask for final preliminary approval for lots 1-31 in the Stony Bluff Plat Development. Thompson moved, Vanderziel seconded, to give Final Preliminary Plat Approval for 31 lots in the Stony Bluff Plat. Motion carried.

SECURITY SYSTEM - Midstate Security never installed the security system that was approved on November 16, 2015. Two new bids for replacing the current security system in the Township Hall were reviewed. Fire Pros bid \$5,922 and Vanguard bid \$5,987. The systems are different, Vanguard is internet based and Fire Pros is cellular based. Anderson moved, Thompson seconded, to hire Vanguard to install a new security system in the Township Hall. Motion carried.

2015/2016 BUDGET - FINAL YE AMENDMENTS - There are amendments to reallocate funds for expenditures and \$13,500 needs to be transferred to the park fund for engineering invoices. Thompson moved, Vanderziel seconded, to approve the budget amendments and \$13,500 transfer as presented. Motion carried.

NORTH PARK PROJECT - Land and Resource submitted a description of services associated with several invoices that the Board previously requested. They also submitted a cost estimate of the next phase of development. Lowell Township and the Lowell Area Trail Authority will be writing a joint grant to the Lowell Area Community Fund to complete the connection from Gee Drive to Fulton (Main) Street. The Township needs to help match donations for the project. Vanderziel moved, Thompson seconded, to contribute \$10,000 from next year's budget to LARA for the trail connection. Motion carried.

STORAGE BUILDING - There were two bids for the storage building to be built at the Township Hall. Lehnert Construction Services and Richard Anderson builders submitted bids for the storage building. Lehnert bid \$20,800 and Richard Anderson bid \$24,000. Lehnert's bid did not quote steel doors or ground work. Anderson (no relation) moved, Thompson seconded, to approve the bid from Richard Anderson Builders for \$24,000. Motion carried.

PLANNING SERVICES - Tim Johnson is no longer with Wade Trim and is working for himself again as MainStreet Planning Company. He submitted a letter proposal for providing planning services to the Township as MainStreet Planning Company. Vanderziel moved, Thompson seconded, to terminate planning services with Wade Trim effective immediately. Motion carried. Thompson moved, Vanderziel seconded, to hire Tim Johnson, MainStreet Planning Company, according to the terms of the letter dated March 4, 2016. Motion carried.

BOILER REPLACEMENT - A quote to replace the boiler system in the Township Hall was reviewed. The Supervisor will bring back more information at the next meeting.

FIRE AUTHORITY AGREEMENT - The Restated Joint Fire And Emergency Services Authority Agreement between the City of Lowell and Vergennes and Lowell Townships was reviewed. Thompson moved, Vanderziel seconded, to adopt the Restated Joint Fire And Emergency Services Agreement. Motion carried.

PUBLIC COMMENT - Thomas A. Albert, running for State Representative in the 86th District, introduced himself to the Board.

ADJOURNMENT - Regan moved, Vanderziel seconded, to adjourn the meeting at 9:20 p.m. Motion carried.

Respectfully submitted,

Linda S. Regan, Clerk
Charter Township of Lowell

Jerry Hale, Supervisor