



## Regular Meeting Minutes December 18, 2017

Present: Hale, Benedict, Burtt, Anderson, Blough, Vanderziel

Absent: Thompson

Also in attendance - 1 Citizen

Supervisor Jerry Hale called the meeting to order in the Lowell Township Hall, 2910 Alden Nash SE, Lowell, MI at 7:00 pm.

**AGENDA APPROVAL** – Motion by Blough, seconded by Anderson, to approve the agenda as presented. Motion carried.

**MINUTES** – Motion by Vanderziel, seconded by Benedict, to approve the minutes of the regular meeting November 20, 2017, as presented. Motion carried.

**TREASURER'S REPORT** – Motion by Burtt, seconded by Vanderziel, to accept the Treasurer's report as presented. Motion carried.

**ACCOUNTS PAYABLE - PAYROLL** – Motion by Blough, seconded by Vanderziel, to approve payment of accounts payable totaling \$275,279.09; Checks 11991-12025, and Payroll totaling \$17,977.16; Checks 2103-2125. Motion carried.

**REPORTS** - The Ordinance Enforcement Officer and the Assessor submitted written reports.

**CORRESPONDENCE** – Ken Younker, Kent County Drain Commission, contacted the Supervisor to inquire if the township would be willing to pay a balance due to the Bundy Drain. Board agreed not to pay the balance.

The Supervisor reported on a meeting that Lowell Township had with the City of Lowell regarding the recent sewer rate increase for Lowell Township.

**PUBLIC COMMENTS** – None

### OLD BUSINESS

North Park Update – Guy Nelson, TEG Civil Structural, gave an overview of the progress to date on the North Park. He reviewed the quote from Western Wood Structures regarding the boardwalk approaches and bridge railing costs. The Board discussed boardwalk approach alternatives and cost comparison.

Western Wood Structures, Inc. Sales Order – Motion by Vanderziel, seconded by Anderson, to approve the sale order agreement with Western Wood Structures for the Glulam Truss Bridge for a total cost of \$1,073,700.00 and to submit a 10% down payment for \$107,370.00. Also, making a recommendation to extend the one-year warranty (included) to a ten-year warranty and to acquire clarification on balance due date of net 30 days. Motion carried.

Payment Application Approval – Motion made by Vanderziel, seconded by Burtt, to approve Payment Application No. 3, for North Grand River Park - Phase III for \$42,428.25 to Groundhawk Excavating, LLC. Motion carried.

Change Order No. 2 – Motion by Vanderziel, seconded by Anderson, to approve Change Order No. 2 to the North Riverfront Park – Phase III contract for \$48,883.00 to prepare the bridge construction staging area and access drive on the North side of the river. Motion carried.

## **NEW BUSINESS**

Foreclosure Property Accept or Object – Resolution 2017-10 – Motion made by Vanderziel, seconded by Burtt, to approve submitting a letter to the Kent County Treasurer to object the transfer of property. Motion carried.

Motion by Vanderziel, seconded by Burtt to adopt Resolution 2017-10 to object the transfer of parcel No. 41-04-330-018 at 11533 Barnsley Road, Lowell, MI. Motion carried.

Board Meeting Dates for 2018 – Motion made by Blough, seconded by Anderson, to approve the 2018 meeting dates. Motion carried.

Insurance Renewal – Motion by Vanderziel, seconded by Blough, to approve the 2018 Insurance renewal with Trident Insurance Services for \$8,471. Motion carried.

2017/2018 3<sup>rd</sup> Quarter Budget Update – The Clerk reviewed the third-quarter revenue and expenditure report.

2018/2019 Proposed Budget – The Clerk submitted the 2018/2019 proposed budget for review.

### Board and Commission Appointments

Motion by Anderson, seconded by Blough, to reappoint David Simmons to the Planning Commission for a three-year term. Motion carried.

Motion by Anderson, seconded by Benedict, to reappoint Carlton Blough as the Board Representative to the Planning Commission. Motion carried.

Motion by Anderson, seconded by Vanderziel, to reappoint Carlton Blough as the Board Representative to the Fire Authority. Motion carried.

**ADJOURNMENT** – Motion by Vanderziel, seconded by Burtt, to adjourn the meeting at 8:30 p.m. Motion carried.

---

Monica Burtt, Clerk

---

Jerry Hale, Supervisor