



Regular Meeting Minutes November 20, 2017

Present: Hale, Benedict, Burt, Blough, Thompson, Vanderziel

Absent: Anderson

Also in attendance - 9 Citizens

Supervisor Jerry Hale called the meeting to order in the Lowell Township Hall, 2910 Alden Nash SE, Lowell, MI at 7:00 pm.

AGENDA APPROVAL – Thompson moved, Vanderziel seconded, to approve the agenda as presented. Motion carried.

MINUTES – Vanderziel moved, Thompson seconded, to approve the minutes of the regular meeting October 15, 2017, as presented. Motion carried.

TREASURER'S REPORT – Thompson moved, Blough seconded, to accept the Treasurer's report as presented. Motion carried.

ACCOUNTS PAYABLE - PAYROLL – Thompson moved, Vanderziel seconded, to approve payment of accounts payable totaling \$159,072.06, Checks 11934-11990, and Payroll totaling \$18,383.63, Checks 2080-2102. Motion carried.

REPORTS - The Ordinance Enforcement Officer and the Lowell Area Fire Authority submitted written reports. Captain Shannon Witherell was present to report on the Fire Authority purchasing a new tender fire truck with an estimated cost of \$280k - \$300k.

Thomas Albert, 86th District Representative, gave a legislative update.

Mandy Bolter, District 5 Kent County Commissioner, gave an update for the commission.

CORRESPONDENCE – Bazen Electric submitted a proposal for replacing the flagpole light. Vanderziel moved, Thompson seconded, to approve the proposal from Bazen Electric Company to replace the flagpole light at the township office for a cost of \$750.00. Motion carried.

PUBLIC COMMENTS – One citizen commented.

OLD BUSINESS

North Park Update – Dan Fredericks from Land & Resource was present to review the progress on the North Park project. Topics discussed:

1. Bridge quote clarification for additional costs added
2. Shop drawings to be obtained from WWS by mid-December
3. Delivery of bid documents by February 2018
4. Boardwalk approach design and bids
5. Construction of staging area and gravel access drive

Boardwalk Approaches – The Board discussed whether to accept the quote from Western Wood Structure, Inc. to provide engineering, stamped drawings, and installation of boardwalk approaches or to solicit bids locally. Vanderziel moved, Blough seconded, to have Land and Resource design engineering drawings for boardwalk approaches and to solicit bids locally to construct the boardwalk approaches. Motion carried.

Payment Application Approval - Thompson moved, Vanderziel seconded, to redeem a general fund CD into the Money Market account to be available for park expenses and to approve Payment Application No. 2, for North Grand River Park - Phase III for \$164,832.30 to Groundhawk Excavating, LLC. Motion carried.

Change Order #1 – Thompson moved, Vanderziel seconded, to approve change order #1 to North Riverfront Park – Phase III contract for \$4,013.00 for the change of concrete on the pickleball courts. Motion carried.

North Park Construction Staging Area – GroundHawg Excavating submitted a proposal to construct a gravel access drive and a 350'x125' staging area at the North Park location with three different cost options. Thompson moved, Vanderziel seconded, to accept option #3 on the proposal from GroundHawg Excavating to construct a gravel access drive and staging area with a cost not to exceed \$50k. Motion carried

Zoning Ordinance Amendment - 04Z-2017 - County and Youth Fairs and Similar Uses – Dave Simmonds, Planning Commission Chair, was present to review the proposed changes to the Ordinance. Thompson moved, Benedict seconded, to adopt the Zoning Ordinance Amendments, 04Z-2017, regarding county and youth fairs and similar uses.

Roll Call:

Ayes: Blough, Benedict, Hale, Thompson, Burt

Nays: None

Abstain: Vanderziel

Motion carried

NEW BUSINESS

Water System Asset Management Plan (AMP) - Thompson moved, Blough seconded, to approve the proposal for engineering services from Infrastructure Alternatives for the Water System Asset Management Plan, for the cost of \$2,500.00. Motion carried.

BOARD COMMUNICATIONS – The Planning Commission will hold an informational meeting with Lowell Township, Vergennes Township, and the City of Lowell on Monday, November 27, 2017, at 7 pm at the Lowell Charter Township.

ADJOURNMENT – Vanderziel moved, Thompson seconded, to adjourn the meeting at 8:50 p.m. Motion carried.

Monica Burt, Clerk