

# LOWELL CHARTER TOWNSHIP

## Regular Meeting Minutes August 21, 2017

Present: Hale, Benedict, Burtt, Anderson, Thompson  
Absent: Blough, Vanderziel  
Also in attendance - 1 Citizen

Supervisor Jerry Hale called the meeting to order in the Lowell Township Hall, 2910 Alden Nash SE, Lowell, MI at 7:00 pm.

**AGENDA APPROVAL** – Thompson moved, Anderson seconded to approve the agenda as presented. Motion carried.

**MINUTES** – Thompson moved, Anderson seconded to approve the minutes of the regular meeting from July 17, 2017, as presented. Motion carried.

Thompson moved, Benedict seconded to approve the minutes of the special meeting of July 27, 2017, as amended. Motion carried.

**TREASURER'S REPORT** – Benedict explained the benefits of having investments in Insured Cash Sweep (ICS) and the CDARS services. Thompson moved, Anderson second to authorize the Treasurer to establish a new account in the Insured Cash Sweep (ICS) for the General Fund Account. Motion carried.

Thompson moved, Anderson seconded to accept the Treasurer's report as presented. Motion carried.

**BILLS** – Thompson moved, Anderson seconded to approve payment of the special bills totaling \$146,170.78, with approval for the additional payment of invoice #7923 for \$2,800.00. Motion carried. Thompson moved, Anderson seconded to approve the current bills totaling \$8,947.05, accounts payable checks #11801-11848 and payroll checks #2001-2028 totaling \$19,223.45. Motion carried.

**REPORTS** - The Ordinance Enforcement Officer, Kent County Sheriff and the Lowell Area Fire Authority submitted written reports.

**CORRESPONDENCE** – Addorio Technologies informed Hale that the current server is over five years old and recommended that a replacement be considered in the near future. Board agreed that money be budgeted next fiscal year for a new server.

**NORTH PARK PROJECT** - Dan Fredericks, Land & Resource, was present and gave a project status presentation and a timeline for upcoming projects for the North Park. Highlights from the presentation included: bridge permit, revision design for timber trusses, snuffbox mussel survey update, visitation to timber truss fabrication shop, township purchasing timber trusses for cost savings and to expedite delivery date, completed park phases, and submitted grant applications. The Board discussed if the slope of the gaga pit cement met required specifications. Board agreed to have Dan Fredericks perform a survey to measure the grade of the cement to see if it meets required specifications.

Thompson moved, Benedict seconded to approve proposal no. 08212017, for amendment no. 1 in the amount of \$15,593.50 to the original proposal no. 08022016 to conduct an engineering study for bridge/ boardwalk types and configurations for the North Park. Motion carried.

**AWARD OF BID FOR NORTH PARK PROJECT** - Two bids were received for Phase III of the North Park project. Groundhawk Excavating - \$441,908.00 and Katerberg Verhage \$470,266.00. Thompson moved, Anderson seconded to approve the bid to Groundhawk Excavating with the amendment to minus items 16 & 17 for \$23,562.50. Motion carried.

Thompson moved, Benedict second to approve payment of invoice #10513 to Post Associates for \$5,500. Motion carried.

**NATURAL AREA** - The Board discussed additional options regarding preserving a portion of land behind the Township hall. Hale to report back with more information at the next meeting.

**BUNDY DRAIN** -Thompson moved, Anderson seconded to table the Bundy Drain discussion until the next Board meeting. Motion carried.

**ASSESSOR'S CONTRACT** - Thompson moved, Benedict seconded to approve the contract for Assessing Services with Marla M. Platt for September 1, 2017 thru August 31, 2018. Motion carried.

**APPROVE RESOLUTION 2017-07**- Thompson moved, Anderson seconded to adopt resolution 2017-07 for the Hazard Mitigation Plan as an official plan . Motion carried.

**APPROVAL OF ALTO ELEMENTARY EVENT** - Anderson moved, Thompson seconded to approve Alto Elementary to hold a 5k Fun Run/Walk event in Lowell Township on September 23, 2017at 9:00 am. Motion carried.

**APPROVE RESOLUTION 2017-08** - Thompson moved, Anderson seconded to approve resolution 2017-08 to provide designation of September 15, 2017, as prisoner of war-missing in action recognition day. Motion carried.

**PUBLIC COMMENT** – None

**ADJOURNMENT** – Benedict moved, Anderson seconded to adjourn the meeting at 9:01 p.m. Motion carried.

**NEXT BOARD MEETING** - October 16, 2017

Respectfully submitted,

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Monica Burt, Clerk

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Jerry Hale, Supervisor