

# LOWELL CHARTER TOWNSHIP

## Regular Meeting Minutes June 19, 2017

Present: Hale, Burt, Benedict, Anderson, Blough, Thompson, Vanderziel  
Absent: None  
Also in attendance - 5 Citizens

Supervisor Jerry Hale called the meeting to order in the Lowell Township Hall, 2910 Alden Nash SE, Lowell, MI at 7:00 pm.

**AGENDA APPROVAL** – Vanderziel moved, Anderson seconded to approve the agenda as presented. Motion carried.

**MINUTES** – Thompson moved, Anderson seconded to approve the minutes of the regular meeting from May 15, 2017, as amended. Motion carried.

**TREASURER'S REPORT** – Thompson moved, Vanderziel seconded to accept the Treasurer's report as presented. Motion carried.

**BILLS** – Blough moved, Anderson seconded to pay the special bills totaling \$112,875.17. Motion carried. Thompson moved, Benedict seconded to approve the current bills totaling \$8,630.97. Check Nos. 11717-11760 and Payroll \$20,955.23 Checks Nos. 1954-1977. Motion carried.

**REPORTS** – The Ordinance Enforcement Officer and the Lowell Area Fire Authority submitted written reports. Blough reported for the Fire Authority.

Blough noted he is now a member of the Kent County Fire Commission.

**CORRESPONDENCE** - None

### **NORTH PARK PROJECT**

#### **INSTALLATION OF PLAYGROUND EQUIPMENT**

Thompson moved, Vanderziel seconded to approve the proposal from Sinclair Recreation for installation of playground equipment for the amount of \$7,889.00. Motion carried.

Dan Fredericks, Land & Resource, was present and gave a project status presentation for the North Grand River Riverfront Park.

#### **LAND & RESOURCE ENGINEERING PROPOSALS**

Thompson moved, Anderson seconded to approve the contract proposal for construction services for Phase I at the North Grand River Riverfront Park, from LRE for the amount of \$2,700. Motion carried.

Thompson moved, Benedict seconded to approve the proposal for design and bid services for Phase II at the North Grand River Riverfront Park, from LRE for the amount of \$4,800, with the amendment to the contract proposal from six weeks to two weeks to provide the final bid documents. Motion carried.

Board members discussed the options for different surfaces for the pickleball courts.

**BUNDY DRAIN**

Board members agreed that the cost of repair to the Bundy Drain should be divided between the Township, Road Commission, Land Owners and the Drain Commission. Hale will have further discussion with Ken Yonker, Kent County Drain Commissioner, on the timeline and cost share for this repair and report back at a later date.

**APPROVE KENT COUNTY ROAD COMMISSION LOCAL ROAD AUTHORIZATION**

Thompson moved, Anderson seconded to approve the Kent County Road Construction Authorization to repair 60th Street (between Bancroft Ave to M-50) in the amount of \$59,000. To cover this cost, \$17,000 will be used from the roads budget and the remaining amount of \$42,000 will be paid from the fund balance. Motion carried.

**LOWELL TOWNSHIP 2017 MILLAGE RATE**

Thompson moved, Vanderziel seconded to approve the 2017 millage rate 0.7788 to be levied for Lowell Township. Motion carried.

**PURCHASE OF VOTING EQUIPMENT** - Burttt moved, Thompson seconded to approve the purchase of two wireless cellular modems, and one spare ICP Tabulator at a total cost of \$5,590. **(FURTHER TO APPROVE)** Approving a budget amendment of \$3,000 from the general operating fund to the election department. Motion carried.

**COPIER REPLACEMENT** - Benedict reported the current copier was serviced recently for printing problems. The service technician noted that the copier is over seven years old, and if replacement parts are needed and may be hard to get or not be available. Board reviewed a copier quote for a possible replacement from Hasselbring Clark for a Canon Image Runner Advance C355i. No action was needed.

**REVIEW HOME BASED BUSINESS ORDINANCE** - Dave Simmonds, Chair of the Planning Commission reviewed the changes on Draft #9 of the Home Occupation Zoning Ordinance amendments. Board members commented, and no action was taken.

**PUBLIC COMMENT** - No comments.

**ADJOURNMENT** – Vanderziel moved, Thompson seconded to adjourn the meeting at 9:10 p.m. Motion carried.

Respectfully submitted,

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Monica Burttt, Clerk

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Jerry Hale, Supervisor